

## OUR PROCUREMENT CATEGORIES...

### Human Services

- Advocacy/Mentoring
- Clinical Evaluations/Assessments
- Counseling Programs
- Diversion Programs
- Facility Privatization
- Group Homes
- Mental Health

### Commodities

- Awards & Plaques
- Clothing for Clients
- Computer Hardware & Accessories
- Fingerprint Equipment & Accessories
- Office Furniture
- Office Supplies
- Paper - FAX & Copy
- Printing Services
- Promotional Items
- Silk Screening
- Wireless Communication

### Services

- Accounting
- Building Maintenance
- Computer Maintenance
- Copy Machine Maintenance
- Dental
- Employment Services
- Food Preparation & Catering
- Insurance
- Media Services/Photography
- Laboratory & Medical Services
- Staff Development Training
- Translation Services
- Waste Removal

### Information and Technology

- Services
- Equipment and Hardware

## FOR MORE INFORMATION...

### MBE/SBR Administrator

mbeinfo@djs.state.md.us

### Chief of Procurement

Marcus Filson  
410-230-3325  
filsonm@djs.state.md.us

### Agency Buyers

James Sult  
Facilities Procurement  
410-230-3326  
sultj@djs.state.md.us

Solomon McLean  
Commodities  
Printing, Supplies, Furniture, Equipment  
410-230-3327  
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### Contracts Information

Angela Smith  
410-230-3323  
smitha@djs.state.md.us

### Procurement Information

Gloria McClamb  
Bidders List Inquiry  
Bid Documentation  
410-230-3322  
mcclambg@djs.state.md.us

### LISTING OF DJS SOLICITATIONS...

[www.djs.state.md.us/bids.html](http://www.djs.state.md.us/bids.html)

### LISTING OF STATE SOLICITATIONS...

[www.emarylandmarketplace.com](http://www.emarylandmarketplace.com)



For individuals with disabilities, auxiliary aids and accommodations are available upon request at 410-230-3281



Maryland Department of  
**Juvenile Services**  
Treating • Supporting • Protecting

120 West Fayette Street  
Baltimore, Maryland 21201

# *Minority Business Enterprise (MBE) and Small Business Reserve (SBR) Programs*

**Martin O'Malley**  
Governor

**Anthony G. Brown**  
Lt. Governor

**Donald W. DeVore**  
Secretary

## WE ARE...

### A Statewide Effort to Help Youth and Families

The Maryland Department of Juvenile Services (DJS) provides individualized care and treatment to youth who have violated the law or are a danger to themselves or others. DJS is committed to working in collaboration with the youth's families and surrounding communities. With their involvement, DJS strives to help young people reach their full potential through a variety of programs that reflect the most creative, effective and efficient use of resources.

Staff at DJS evaluate all young people served by the Department, assess their risks and needs, and make decisions on the best programs to serve them. DJS emphasizes developing community-based resources for both the treatment and supervision of youth in the least restrictive environment.

The Department of Juvenile Services embraces a balanced and restorative justice philosophy. DJS seeks to ensure public safety and to hold juvenile offenders accountable to victims and communities. At the same time, the Department endeavors to provide opportunities for youth to develop competency and character to assist them in becoming responsible and productive members of society.

### MINORITY BUSINESS ENTERPRISE (MBE) PROGRAM

The Department of Juvenile Services is one of the largest agencies in State government. It is our policy to pursue and to offer minority businesses the opportunity to compete on an equal basis for contracts with our Department. Our goal is to have at least 25% of our purchasing dollars paid to MBE companies.

The State of Maryland defines a minority business is as one that is at least 51% owned and controlled by one or more individuals who are members of a group that is disadvantaged socially or economically, including: African Americans; American Indians; Asians; Hispanics; women; physically or mentally disabled individuals; or a not-for-profit entity serving physically or mentally disabled individuals. Personal net worth cannot exceed \$1,500,000.

#### Vision Statement

The Department of Juvenile Services will provide a procurement environment whereby women-owned, minority-owned, and small businesses have equal access to and participation in contracting opportunities, as well as confidence they will receive the technical assistance, resources, and support needed to be a viable and vibrant business entity.

#### Certification Information:

Businesses interested in the Maryland State Minority Business Certification process, please contact:

MBE Hotline  
Maryland Department of Transportation  
1-800-544-6056  
or  
[www.mdot.state.md.us](http://www.mdot.state.md.us)

### SMALL BUSINESS RESERVE (SBR) PROGRAM

DJS, along with 23 other State agencies, seeks to award at least 10% of its total dollar value of procurements for goods, supplies, maintenance, and other services to small businesses. The SBR Program is a self-certification program operated by the Maryland State Department of General Services. When a procurement is designated as a SBR procurement, only companies registered as SBR vendors are eligible to be awarded the contract.

#### Do you meet these requirements?\*

- A certified minority business enterprise;
- Wholesale operations employed 1-50 persons; gross sales less than \$4,000,000;
- Retail operations employed 1-25 persons; gross sales less than \$3,000,000;
- Manufacturing operations employed 1-100 persons; gross sales less than \$2,000,000;
- Service operations employed 1-100 persons; gross sales less than \$10,000,000; and
- Construction operations employed 1-50 persons; gross sales less than \$7,000,000.

#### Certification Information

Businesses interested in the Maryland State SBR Program Certification Process, please visit:

[www.smallbusinessreserve.maryland.gov](http://www.smallbusinessreserve.maryland.gov)  
or call 410-767-4270

\*For a complete description of qualifications, visit the website. While there, also click on "eMaryland Marketplace" link and register to receive e-mail notifications of any posted solicitations in which your company might be interested.

**DJS WANTS TO DO BUSINESS WITH YOU**