

How To Apply

Permanent Employment

- Go to www.djs.state.md.us and click on Current Job Announcements
- Submit ONE fully completed DJS-100 application packet to **Department of Juvenile Services, Office of Human Resources-2nd Floor, One Center Plaza, 120 W. Fayette Street, Baltimore MD 21201**

Qualified applicants will be scheduled for an employment examination. The exam is composed of a written and video component. The entire examination process should take approximately 4.0 hours. Testing will be done at local sites. Successful candidates will be placed on an eligible list categorized as Best Qualified, Better Qualified or Qualified. The list will be used by DJS for at least one year to fill current and future vacancies in DJS.

Contractual Employment

(Contractual employees may qualify to receive some State benefits)

- Go to www.djs.state.md.us and click on Current Job Announcements for possible contractual employment opportunities.
- Submit a MS-100 application to the contact person on the vacancy announcement by the closing date.

An employment examination is not required for contractual positions.



Equal Opportunity Employer

Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor

Sam Abed
Secretary



Department of Juvenile Services

DJS Entry Level Direct Care Employment Opportunities



*Together
Reshaping Young Lives*

DJS Community Detention Officer I: Supervision and guidance to juveniles under court ordered placement in the DJS Community Detention Program. The position requires high school diploma or GED and one year experience working with groups of children or youth in a structured environment, such as a recreation center or school setting. FY12 effective 7/1/11: (\$30,200 - \$47,420).

DJS Resident Advisor Trainee & I: Supervision and guidance to juveniles residing in a DJS facility. The position requires high school diploma or GED and one year experience working with groups of children or youth in a structured environment, such as a recreation center or school setting. No experience necessary for Trainee level. Note: An Associate of Arts degree in criminal justice or the social behavioral science from an accredited college or university or 60 credit hours from an accredited college or university, including 15 hours in criminal justice or the social behavioral sciences may be substituted for the required experience. FY12 effective 7/1/11: (\$28,434 - \$47,420).

DJS Youth Transportation Officer Trainee & I: Transporting and escorting youth who have been detained or placed in a facility operated by the Department of Juvenile Services. The position requires high school diploma or GED and one year experience working with groups of children or youth in a structured environment, such as a recreation center or school setting. No experience necessary for Trainee level. FY12 effective 7/1/11: (\$28,434 - \$47,420).

DJS Youth Recreation Specialist I: Supervision and custody of juveniles participating in recreational and leisure activities. The position requires high school diploma or GED and One year experience supervising recreational activities of children or youth in a recreation center, fitness center or school setting. **Note:** An Associate of Arts degree in recreational program, such as Parks, Recreational Leisure Studies, Sports and Fitness Administration, or Health and Physical Education or 60 credit hours with 30 credits in the required areas may be substituted for the required experience. FY12 effective 7/1/11: (\$30,200 - \$47,420).

DJS Youth Center Cook I: Supervision of juveniles engaged in the preparation and serving of meals, and the clean up of kitchen and dining areas at a Department of Juvenile Services committed facility. Requires high school diploma or GED and one year experience cooking, baking or preparing large quantities of food in a restaurant, institutional or military setting. Experience in a fast food restaurant or short-order cook **does not** qualify. FY12 effective 7/1/11: (\$30,200 - \$47,420).

BARGAINING UNIT STATUS: The incumbent in these positions is a member of a covered bargaining unit and will be required to pay a bi-weekly service fee to the exclusive representative of the bargaining unit.

Benefits

- *Competitive Salary*
- *Tuition Reimbursement*
- *Employee Training and Professional Development*
- *Promotional Opportunities*
- *401 K and 457 Plans*
- *Subsidized Health Insurance*
- *Direct Deposit*
- *Paid Leave Benefits (annual, personal and sick)*
- *11-12 Holidays Per Year*
- *15 Days Military Leave Per Year*
- *State Retirement & Pension Plans*
- *State Employees' Credit Union*
- *Savings Bonds*



Some or all of the DJS Entry Level Direct Care positions are assigned at the following

DJS Facilities

Baltimore City:

Baltimore Juvenile Justice Center
William Donald Schaefer House

Baltimore County:

Charles H. Hickey, Jr. School

Anne Arundel County:

Thomas J. S. Waxter Center

Prince George's County:

Cheltenham Youth Facility

Montgomery County:

Alfred D. Noyes Center

Upper Eastern Shore:

J. DeWeese Carter Center in Kent County

Lower Eastern Shore:

Lower Eastern Shore Children's Center in Wicomico County

Frederick County:

Victor Cullen Academy

Washington County:

Western Maryland Children's Center

Garrett County:

Backbone Mountain Youth Center

Savage Mountain Youth Center
Meadow Mountain Youth Center

Allegheny County:

Green Ridge Youth Center