



RECRUITMENT AND EXAMINATION ANNOUNCEMENT

This is a Position Specific Recruitment for the Department of Juvenile Services. The resulting eligible list will be used to fill this position or function only. Persons interested in future vacancies in the Registered Nurse job classification must reapply at that time. Please see information about where to apply on back of this job announcement. Sending your completed application to an incorrect address may result in not being considered for this recruitment.

BILINGUAL APPLICANTS ARE ENCOURAGED TO APPLY

POSITION TITLE: **Registered Nurse**
 Announcement Number 09-4284-901
(List the job title and announcement number on your application)

SALARY: **\$53,189 - \$65,568**

CLOSING DATE: **Open and Continuous**

POSITION DUTIES: The Department of Juvenile Services is currently recruiting Statewide for Registered Nurses. The position will provide health services to the youth within the guidelines of the Nurse Practice Act, DJS Standards, policy and procedure.

MINIMUM QUALIFICATIONS:

Education: Determined by the Maryland State Board of Nursing under the licensing requirements for Registered Nurses.

Experience: None

LICENSES, REGISTRATIONS AND CERTIFICATES:

1. Candidates for positions in this classification must possess a current license as a Registered Nurse from the Maryland State Board of Nursing, 4201 Patterson Avenue, Baltimore, Maryland 21215. **Attach a copy of current license to the Application.**
2. Persons appointed to positions in this classification may be assigned duties which require the operation of an automobile. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland, and their driving records will be subject to investigation.
3. Persons appointed to positions in this classification may be required to successfully complete cardiopulmonary resuscitation training and maintain current certification.

SPECIAL REQUIREMENTS OF THE CLASSIFICATION:

1. Applicants may be given a medical examination and may be required to demonstrate the ability to perform the work required of the position prior to appointment.
2. Persons appointed to positions in this classification may be required to provide the facility with a telephone number at which they can be reached.

SELECTION PROCESS AND ASSESSMENT: Applicants who meet the minimum qualifications will be admitted to the evaluation for this classification. The assessment will be a rating of your application based on your education, training, and experience as they relate to the requirements of the position. Therefore, it is important that you provide complete and accurate information on your application. Please report all related experience and education. Please make sure that you provide sufficient information on your application (and on separate pages, if necessary) to show that you meet the qualifications for this recruitment. **All information concerning your qualifications must be submitted by the closing date.** We will not consider information submitted after this date. Successful candidates will be ranked as BEST QUALIFIED, BETTER QUALIFIED, or QUALIFIED and placed on the employment (eligible) lists for at least one year.

BARGAINING UNIT STATUS: The incumbent in this position is a member of a covered bargaining unit and will be required to pay a bi-weekly service fee to the exclusive representative of the bargaining unit.

TO APPLY: Applications will be evaluated based on materials submitted in relation to the above responsibilities and requirements. Therefore, it is important to provide complete and accurate information. To be considered for this position, a Maryland State Employment application for Registered Nurse with appropriate announcement number must be received at the address listed below:

**Maryland Department of Juvenile Services
Recruitment & Examination Division
One Center Plaza
120 W. Fayette Street
Baltimore, MD 21201**

Equal Opportunity Employer

Appropriate accommodations for individuals with disabilities are available upon request by calling: 410-230-3282

For recorded job information call: 410-230-3487

BENEFITS OFFERED TO MARYLAND STATE EMPLOYEES

- ✓ Medical/Health Insurance Plans:
 - PPO Plans**
 - CareFirst Blue Cross/Blue Shield
 - PPO
 - MLH-Eagle (MAMSI)
 - POS Plans**
 - CareFirst Blue Cross/Blue Shield
 - MPOS
 - M.D. IPA Preferred
 - Aetna QPOS
 - HMO Plans**
 - CareFirst Blue Cross/Blue Shield
 - Blue Choice
 - Optimum Choice (MAMSI)
 - Kaiser Permanente
 - ✓ Prescription Plan
 - ✓ Dental Plans:
 - United Concordia DPPO
 - United Concordia DHMO
 - Dental Benefit Providers DHMO
 - ✓ Term Life Insurance Plan
 - ✓ Personal Accidental Death and Dismemberment Plan
 - ✓ Long Term Care Plan
 - ✓ Each medical plan includes vision coverage.
 - ✓ Flexible Spending Accounts:
 - Health Care Spending Accounts
 - Daycare Spending Accounts
 - ✓ State Retirement and Pension System
 - Employees are vested in the pension system after five years of employment
- Tax-deferred supplemental retirement savings plans:**
- 457
 - 403(b)
 - 401(k)
 - 401(a) match plan

- ✓ SECU Credit Union
- ✓ Direct Deposit
- ✓ Savings Bonds
- ✓ Maryland Prepaid College Savings Plans
- ✓ Paid Holidays: 11-12 per year
- ✓ Annual Leave
 - Up to five years of State service, 10 days earned per year
 - Five to 10 years of State service, 15 days earned per year
 - 10-20 years of State service, 20 days earned per year
 - 20+ years of State service, 25 earned per year
 - Employees may carry over up to 10 weeks of annual leave per year
- ✓ Personal Leave: Six days per year
- ✓ Sick Leave: 15 days per year, unlimited accrual
- ✓ Compensatory Leave
- ✓ Military Leave
- ✓ Leave Bank and Employee-to-Employee Leave Donations
- ✓ Employee Assistance Program
- ✓ Flextime and Teleworking opportunities for some positions

* Please note that the benefit information provided pertains to full-time, permanent employees. All benefits apply to part-time employees who work at least 50%, although leave is prorated based on number of hours worked. Contractual employees may enjoy some of these benefits